



EAST BATON ROUGE
REDEVELOPMENT
AUTHORITY

**Meeting of
East Baton Rouge Redevelopment Authority
Board of Commissioners**

MINUTES	FEBRUARY 16, 2017	9:00 A.M.	801 NORTH BLVD BATON ROUGE, LA 70802
MEETING CALLED BY	Rodney Braxton		
TYPE OF MEETING	Board of Commissioners - Regular Meeting		
FACILITATOR	N/A		
NOTE TAKER	Tara Titone, RDA		
TIMEKEEPER	N/A		
ATTENDEES	<p>Attending Board Members:; Dr. James Llorens, Secretary; Susan Turner, Treasurer; Rodney Braxton</p> <p>Also attending: Gwen Hamilton, RDA Interim CEO; Tara Titone, RDA Director; April Downs, Partners for Progress; Whitney Cooper, Downtown Development District; Helena Cunningham, National Housing and CAFA Board</p>		
	CALL TO ORDER		RODNEY BRAXTON
DISCUSSION	Meeting was called to order by Mr. Noland at 9:00 a.m.		
	APPROVAL OF OCTOBER 20, 2016 MINUTES		RODNEY BRAXTON
DISCUSSION	The Board reviewed the minutes from the November 17, 2016 meeting and took no issue.		
CONCLUSIONS	Dr. Llorens moved to approve the minutes and Mrs. Turner seconded the motion. The November 17, 2016 Board meeting minutes were approved.		
	FINANCIAL UPDATE		HEATHER LEBLANC
DISCUSSION	Mrs. Leblanc provided the board with a January 2017 profit and loss statement, and cash flow statement for the period, and a 2017 cash flow summary.		
	CEO REPORT		GWEN HAMILTON
DISCUSSION	Mrs. Hamilton provided the Board with an update on RDA activities. The RDA is working with its counsel to resolve issues of obtaining title policies for the four community partners to be able to receive their 10 adjudicated parcels. Tara is working with interested developers on acquiring additional lots around the Entergy Site. The RDA has three tax sale properties whose certificates will expire in June 2017. These are the last 3 properties that the RDA holds certificates for. All community partners are moving forward with the development of the 104 properties that were transferred to them in 2013-2014 by the RDA. Mrs. Hamilton showed photographs of the progress of Mr. LaFleur's Fortune Addition lots that are currently under construction. Mrs. Hamilton reported that the BRCC Automotive Training Center is complete at		

	Ardendale, and that the design work is underway for BRCC's Collision and Repair facility, phase II of the campus. The design work is near complete for the EBRPSS Career Academy. Mrs. Hamilton showed some renderings of the building. The RDA continues to work with its wetland consultant, NRP, on collecting well drainage data and the 404 Permit application that was submitted in 2016. The consultant will be submitting the well data in April 2017 in an effort to reduce the amount to wetland acreage at Ardendale. The RDA expects to have a permit in the fall of this year.
	AUDIT UPDATE
	GWEN HAMILTON
DISCUSSION	Mrs. Hamilton presented the Board with a resolution to adopt an Accounting Policies and Procedures Manual, an administrative policy of the Authority, in accordance with best practices for agencies wishing to receive and administer federal funding and to ensure internal controls over financial reporting.
CONCLUSIONS	Mrs. Turner moved to approve the resolution and Dr. Llorens seconded the motion to adopt the Accounting Policies and Procedures Manual. The motion was unanimously approved.
DISCUSSION	Mrs. Hamilton presented the Board with the 2016 responses to the Louisiana Compliance Questionnaire and brought forth a resolution for approval.
CONCLUSIONS	Dr. Llorens moved to approve the resolution and Mrs. Turner seconded the motion to adopt the 2016 Louisiana Compliance Questionnaire. The motion was unanimously approved.
	REAL ESTATE UPDATE
	AMANDA WELLS
DISCUSSION	Ms. Wells explained to the Board that the original transfer documents from the City-Parish to the RDA for Mr. LaFleur's properties had an error in the legal description for two of the lots. Ms. Wells presented a resolution to the Board to authorize the acquisition these two additional properties from the City-Parish to the RDA Land Bank for transfer to Mr. LaFleur for redevelopment.
CONCLUSIONS	Mrs. Turner moved to approve the resolution and Dr. Llorens seconded the motion to adopt the resolution for land transfer to the RDA. The motion was unanimously approved.
	ENTERGY UPDATE
	TARA TITONE
DISCUSSION	Ms. Titone stated that The Electric Depot team is currently finalizing design drawings and should have final leases signed on Buildings A and C in the next 30 days. A press release is expected to go out after Mardi Gras. The property is currently being subdivided so that there will be one lot per building. The developer will potentially have access to New Markets Tax Credits and is firming up funding sources. The property is currently undergoing an appraisal for the purposes of locking in the financials.
	NEW BUSINESS, PUBLIC COMMENT & ADJOURNMENT
	RODNEY BRAXTON
NEW BUSINESS	No new business.
PUBLIC COMMENT	Mrs. Turner noted that the future of the RDA had been in recent media and asked if there had been follow-up discussions about what will happen to the RDA. Mrs. Hamilton stated that Mayor Broome has received of the Transaction Committees' reports and once finalized she will set forth the priorities and recommend actions.
ADJOURNMENT	Mr. Braxton adjourned the meeting at 9:31 am .